

**MINUTES FOR THE MEETING  
OF THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a meeting on Wednesday, May 10, 2023, at 6:30 p.m. at 555 County Road 122, Hesperus, CO 81326, and via FreeConferenceCall.com. In attendance were Mardi Gebhardt, Barb McCall, Deb Flick, Frank Smith, Doug Mize (online), Dave Marsa (SWWS) (left at 7:50pm), Aaron Preator (online), Sharon Orr – Advisory Comm., Guests: Marissa and Ben Rupp.

- 1) Call to Order by Mardi at 6:38pm
- 2) Roll Call: See above.
- 3) Approve Agenda: **A MOTION** was made to approve the agenda as amended by Frank; second by Deb; all approved.
- 4) Ongoing Operations and Business:
  - a) Inspection & Report: The fill station was inspected by board members. All were impressed. Dave flushed prior to the connection. The leak on the backflow preventer will go away during the flushing while Flowpoint is here for startup. A **MOTION** was made by Frank to accept the substantial completion of the fill station: seconded by Barb; all approved.
  - b) Operator's Report: Dave is going to hook up a meter that is tapped and ready to go. Mardi sold two more taps in the meantime. Need lids, so plywood will be used in the meantime. Five still on order with no status from at Grand Grand Junction Pipe. He will order 5 more and get them coming. A **MOTION** was made by Frank for Dave to order five more complete meter pit assemblies and appurtenances; second by Deb; all approved. Manhole protection out in the field is on Dave's list, as well as reseeding, weeding, and spraying. Mardi will set up Flowpoint startup, then we can plan the ribbon cutting.
  - c) Fill Station dedication/ribbon cutting ceremony: Mardi suggested a committee: Sharon, Deb, and Barb.
  - d) Bid review for re-seeding of Phase 1 segments: A **MOTION** made by Doug (via email) to accept the Horizon Environmental Services for the reseeding to possibly include the office parcel; second by Frank; all approved. The contract came in well below the projection costs.
  - e) Phase 0 O&M
    - i) Committee Report: Kevin not present so Doug reported that he met with Dave Marsa, Kevin and Peter Nylander. They compared budget items to line items that weren't previously identified, including road maintenance and winter plowing, variable costs for water, and overhead items identification. Overhead items are anything that keeps it open and running even when not pumping. Electricity is on demand and should be included in overhead in total. Lake Durango will probably not be pumping until late Fall or Winter. It would be good if we knew when they needed to pump to pump for both entities to save costs. Mardi to find the LPEA report for off peak pumping charges. Weed spraying should also go on as overhead. Snow plowing (or blowing) should only be needed once a month as wintertime maintenance is minor then also, just usually once per month. Security cameras should also be budgeted and considered overhead. Insurance is a fixed cost. Doug questioned plan costs. The economy plan would run around \$15,000 annually. Deb checked the budget, and we could accommodate the economy plan.
    - ii) Reseed of the BOR culvert are: Completed.
  - f) Comments and Communications: Report from the Board Members, new subscriptions: Five new taps are being worked on. Mardi reported that SMA presented a new contract for a pass-through fee of \$500 to \$625 for each 'service review' analysis. A **MOTION** was made by Frank to approve the new contract including the price increase for the service review analyses; second by Deb; all approved with one abstention by Doug. Ricky Cordell is subdividing her parcel, so a service review is needed as three meters will be needed there. Jana Shaefer on CR 101 has listed her parcels and so service reviews will be needed there on the individual parcels. Mardi reported that Eric Bikis is working with La Plata County on the Hesperus Solar Project. Discussion included concerns mainly having water hammer issues, contamination, and pump damages, also road wear and security. A possibility would be to allow them to lay their pipe on the access roadway and use their own pumps to keep the trucks up top and minimize road damage, turning, etc. Mardi will ask for more details.
  - g) Guests: Marissa and Ben Rupp were present to introduce themselves. They live on CR 119.
  - h) Minutes Approval: Frank read the minutes he prepared while Barb was away. A **MOTION** was made to approve the minutes of the April 12, 2023, board meeting, by Deb; second by Doug; all approved.
  - i) Financial reports: Deb reported that she collected on the one account that was delinquent and she presented the document to be filed as a "Notice of Monies Due" with the county on that parcel. She stays connected on the slow pays. Customers vary with their payment routines. Other reports have been uploaded to the Board Drive.
  - j) Receivables, filings, and past due warnings:
  - k) Audit status: Audit is now completed, and Mardi reported that the recommendation to work on slow pays and delinquent accounts need to be actioned.

- l) Consent Agenda: Mardi needs to complete the spreadsheet with the Grand Junction Pipe invoice amount. A **MOTION** was made to accept the consent agenda by Deb as presented; seconded by Frank; all approved.
- 5) NEW BUSINESS
  - a) New appointee UMU: Bernadette, nor the current appointee were present.
  - b) New Amendment with SMA service reviews: see above.
- 6) OLD & TABLED BUSINESS
  - a) Bulk Water Fill Station establishing operations documentations and pricing:  
Reports & billing training for the fill station: discussion on pros and cons of the pricing ensued. Mardi has added the following: 6am to 9pm open hours, keycode vs pin, 48 hours for check processing, \$10 set up fee for administration, set minimum removed, 400-foot to service line requirements and checkbox. A **MOTION** was made by Doug to set the pricing for the water fill station user terms and conditions at \$0.025/gallon and accept the above changes; seconded by Deb; all approved.
  - b) Question to resume funding for Phase 2 with Christine Arbogast, ALPWCD (Tabled)
  - c) CWR&PDA contact is Bob Wolff: (Tabled)
  - d) Positions Available: Posting notices of available positions (Tabled for board members to review)
  - e) Letter to Phase 2 area and new campaign for commitments: (Tabled)
- 7) OTHER BUSINESS
  - a) Other: None
  - b) Prep for absence: Frank will preside over the June meeting.
  - c) Training to post Agenda and Minutes:
    - i) Agenda posting for June meeting will be done by Barb.
  - d) Assign other operations:
    - i) Seeding and coordination with landowners: depends on Horizon Environmental's schedule.
  - e) Set next meeting date: Board meeting: June 14, 2023.
  - f) Adjourned at 9:21pm.

Respectfully submitted by:



Barb McCall  
LPWWA Board Secretary

## La Plata West Water Authority Transaction List by Vendor

April 10 - May 8, 2023

	Date	Amount
Bank of Colorado	04/28/2023	-\$0.50
Bill.com	04/10/2023	-\$101.39
Century Link/Lumen	04/25/2023	-\$113.28
Grand Junction Supply	04/10/2023	-\$482.30
Haynie & Company	04/30/2023	\$15,000.00
Intuit	04/20/2023	-\$85.00
Lake Durango Water Authority *	04/20/2023	-\$7,796.49
LPEA 2018011900	05/05/2023	-\$857.00
LPEA 2018012100	05/05/2023	-\$549.00
LPEA master meter	04/25/2023	-\$67.86
LPEA office	04/25/2023	-\$109.45
Metron-Farnier, LLC	04/25/2023	-\$1,075.00
Salt & Main Accounting.com	05/01/2023	-\$775.00
Scorpion Fencing Llc	05/01/2023	-\$6,500.00
Show Me Cables	04/17/2023	-\$95.53
Southwest Septic Llc	05/02/2023	\$40,898.00
Utility Notification Center of Colorado	05/05/2023	-\$14.19
Verizon Wireless	04/18/2023	-\$27.01
Viasat (auto pay)	04/12/2023	-\$75.48
		\$18,724.48
		\$55,898.00
		\$74,622.48

Monday, May 08, 2023 09:15:25 AM GMT-7