

MEETING MINUTES FOR THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY

The Board of Directors of the La Plata West Water Authority held a meeting on Wednesday, June 12, 2024, at 6:30 p.m. at 555 County Road 122, Hesperus, CO 81326, and via FREECONFERENCECALL.COM. In attendance were Frank Smith, Barb McCall, Deb Flick, Doug Mize (via tele) (Left at 7:05), Wanda Cason (via tele), Dave Marsa (SWWC), Sharon Orr (Advisory Committee), Aaron Preator (at 7:24).

- 1) Call to Order at 6:37 pm by Frank. Quorum was met. Additions to the agenda were suggested for an Executive Session to be held for discussion/review of water well policy and related topics for 5C.
 - 2) Roll Call: See list above
 - 3) Approve Agenda: A **MOTION** was made by Deb as amended; seconded by Barb; all approved.
 - 4) Minutes Approval from the April 10, 2024, meeting: A **MOTION** was made by Deb to accept the minutes as amended; seconded by Wanda; all approved.
 - 5) Ongoing Operations and Business
 - a) Operator's Report - Dave reported on a new hot tap on CR 121, so we have a new customer. He finished pumping from the lake for the year; 35-acre feet went to LDWA, with 22-acre feet to our tank. Booster station had a fault Sunday night; thus, pumping was shut off, but it was going to be shut off on Monday anyways. The booster station is overheating again. A possible fix would include a roof with two sides to block the sun. Dave looked into the costs of a shade structure. This would be a maintenance improvement and would be split at the current rate between parties. Doug made a **MOTION** to approve up to \$3000 for a booster station structure; Deb seconded; all approved. Dave presented a pump report. Tank inspection with a camera is required every 5 years and Dave presented a quote from AJ Tank and Painting for \$800 and they will prepare a report and documents for the State. Deb made a **MOTION** to approve the quote; Doug seconded; all approved. Dave also reported a few more hot taps that will be completed this month, so a few more customers will be online this month. Dave has been doing the O & M per the manual that the committee worked on last year.
 - b) Fill Station Report – Frank reported \$210,083 gallons sold for May, with 92 customers as of June 10, 2024.
- **Executive Session pursuant to C.R.S. § 24-6-402:** Barb made a **MOTION** to enter the session at 7:01pm allowing Sharon to attend; seconded by Deb; approved by all. Left executive session at 7:36pm.
- c) *Review LPWWA Well Permit Policy
 - d) Well permit application request: The Board received a letter from the property owner and the request is in accordance with our policy, therefore the Board takes no exception to the request.
- 6) Phase 2 Committee Update – Sharon provided a written report of the committee efforts towards a \$10-\$20 million grant application from the EPA. Completion of this will require all board members' participation as well as support from the community members. A plea for help was issued to all attending.
 - 7) Financial reports – Deb reported on the following documents and status of each. The yearly audit has not been completed yet, so Deb will contact Haney & Co. Receivables are decreasing gradually.
 - a) Balance Sheet, Profit & Loss, Consent Agenda: A **MOTION** was made by Aaron to approve the consent agenda for the total of \$40,790.90; seconded by Barb; motion carried.
 - b) Accounts Receivables
 - c) Disconnect approvals - BOD- **Tabled** for July meeting
 - d) New Reserve Account for OM&R – Electronic **MOTION** on May 8, 2024, made by Deb to set up a new account at TBK Bank for the OM&R Reserves and deleting previous board officers (Mardi Gebhardt and Paul Gray) and adding James Campbell as President, Frank Smith as Vice President,

Barb McCall as Secretary and Deb Flick as Treasurer; seconded by Frank; passed with seven affirmative board member votes.

- 8) Operations and Management Committee – Next meeting in July
 - 9) Comments and Communications
 - a) Board Members: County Commissioner meeting at Breen Building next week.
 - b) Guests: None
 - 10) Tabled and Unfinished Business
 - a) Discuss Development of Business Plan and/or 5-year plan for the Authority – Frank pulled the 2023 Eligibility Survey for the State Revolving Fund to finish this year’s application. Most things will stay checked like last year’s.
 - 11) New Business
 - a) Pricing at Water Fill Station/Tribal Discount – Short discussion with no action.
 - 12) Other
 - a) Set next Board meeting: July 10, 2024
 - b) Adjourned at 8:28pm by Frank.
- Respectfully submitted by

Barb McCall 
 LPWWA Board Secretary

La Plata West Water Authority					
Consent Agenda-June 12, 2024					
	Date	Transaction Type	Memo/Description	Account	Amount
Bill.com	05/07/2024	Expense	Miscellaneous Debit - BILLING BILL.COM	10119 TBK WUA (#8245)	\$ 130.52
Browns hill Engineering invoice controls	05/08/2024	Bill	Inv 28021	20000 Accounts payable	\$ 614.20
Century Link	05/23/2024	Expense	LumenCenturyLink SPEEDPAY XXXXX2881	10100 Bank of Colorado	\$ 125.82
Free Conference	05/07/2024	Expense	XX4291 VISA PURCHASE FREE CONFERENCE 877-5531680 CA 36339540 002709	10100 Bank of Colorado	\$ 3.00
Gusto	05/03/2024	Expense	Preauthorized ACH Debit - GUSTO FEE 867415 6semk12d1mm	10119 TBK WUA (#8245)	\$ 46.00
Haynie & Company	05/31/2024	Bill	Audit 2023	20000 Accounts payable	\$ 14,000.00
Intuit	05/20/2024	Expense	INTUIT * QBooks Onl 9124517	10100 Bank of Colorado	\$ 90.00
La Plata County Clerk and Recorder	05/14/2024	Expense	XX4291 VISA PURCHASE MSB*LPCCLERKANDR DURANGO CO 36766710 066710	10100 Bank of Colorado	\$ 398.54
La Plata County Clerk and Recorder	05/29/2024	Expense	XX4291 VISA PURCHASE MSB*LPCCLERKANDR DURANGO CO 34919972 019972	10100 Bank of Colorado	\$ 544.67
Lake Durango Water Authority *	05/01/2024	Bill	Account #100085	20000 Accounts payable	\$ 6,962.88
LPEA 2018011900	05/07/2024	Bill	Intake	20000 Accounts payable	\$ 857.00

LPEA 2018012100	05/07/2024	Bill	Booster	20000 Accounts payable	\$ 549.00
LPEA 2019042000*	05/16/2024	Bill	meter vault	20000 Accounts payable	\$ 54.81
LPEA 2021030600	05/16/2024	Bill	office/fill station	20000 Accounts payable	\$ 135.30
Salt & Main Accounting.com	5/2/2024	Bill	accounting	20000 Accounts payable	\$ 863.00
Special Districts Association of Colorado	05/30/2024	Expense	Workshop June 21-registration fees x 3	10100 Bank of Colorado	\$ 120.00
Streamline	05/01/2024	Bill	Website	20000 Accounts payable	\$ 75.00
SW Wastewater Services Inc.	05/23/2024	Bill	LPWWA Operator	20000 Accounts payable	\$ 2,670.00
USDA Rural Development	05/06/2024	Expense	Miscellaneous Debit - USDA RD DCFO PAYMENT 0000	10119 TBK WUA (#8245)	\$ 9,337.00
USPS	05/16/2024	Expense	stamps	10100 Bank of Colorado	\$ 68.00
USPS	05/21/2024	Expense	WUA mailings	10100 Bank of Colorado	\$ 14.63
Utility Notification Center of Colorado	05/09/2024	Bill Payment (Check)	Inv 224040868	1072 Bill.com Money Out Clearing	\$ 18.06
Verizon Wireless	05/01/2024	Bill		20000 Accounts payable	\$ 69.38
Verizon Wireless	05/20/2024	Expense	XX4291 VISA PURCHASE VZWRLLS*PRPAY AU 888-294-6804 FL 00000000 033135	10100 Bank of Colorado	\$ 27.05
Yvonne	5/10/2024		payroll		\$ 1,394.22
Yvonne	5/24/2024		payroll		\$ 1,622.82
					\$ 40,790.90