

**MINUTES FOR THE MEETING AND BUDGET HEARING
FOR THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a meeting on Wednesday, November 9, 2022, at 6:30 p.m. at the Hesperus Fire Station, located at 22868 Highway 140, Hesperus, CO 81326 and VIA FreeConferenceCall.com

In attendance were: Frank Smith, Deb Flick, Paul Gray (via telecon), Barb McCall (via telecon), Aaron Preator (via telecon), Doug Mize (via telecon), Mardi Gebhardt (via telecon), Amy Huff joined at 8:24 pm.

- 1) Call to Order at 6:38pm by Frank Smith. Quorum met.
- 2) Roll Call: see list above.
- 3) Approve Agenda: A **MOTION** was made to approve the agenda as presented by Deb; second by Paul ; all approved.
- 4) Budget Hearing: Deb shared her screen presenting the draft budget from the Board Drive. A full review was performed line by line. Board discussion on various items questioned were addressed. Costs of outside services were added as well as funding the LDWA reserve. A **MOTION** was made by Mardi to accept the budget as presented; second by Paul; all approved.
Mardi prepared the Budget Letter 2022-4 and transmittal and the Resolution 2022-5. A **MOTION** was made by Barb to approve the letter and Resolution with noted revisions; Deb seconded; all approved.
- 5) Site(s)
 - a) Site up-date progress: Mardi updated paint status.
 - b) Next steps to complete: Paint, trim work, water and plumbing coming along. Electrical inspection complete and approved
 - c) Operator's Report: Dave M. not present. Mardi reported that several folks were turned on after spigot installations.
 - d) Phase 0 O&M committee needs to be up and running. Seeding may be able to be done by ourselves based on Paul and Kevin's info. We need to cut down the dead tree, as well as the site clean-up at intake and gutter attachment.
- 6) Phase 2
 - a) Letter to Phase 2 area and new campaign for commitments (letter draft#3 on drive and in email) recommend \$500. What was the consensus?
 - b) Fill Station Ordered-Due mid Dec same on meter assemblies, funding status, PR, Newsletter announcement for fill station-celebration of 2 years of operation, open up sales of meters first of year. Funding for the fill station (20% of bill \$12,000.00 of \$58,769.21) has been issued and a funding check is on the way and will be deposited to the construction account at TBK Bank. The other portion will be in 2023; however, the whole amount is up to 2023 on the budget.
- 7) Comments and Communications:
 - a) Living Rural on the West Side: An Open House for Making Community Connections Thursday night 5:30: Deb and Paul will be attending to discuss the fill station and future phases, and potential board and advisory committee members.
 - b) 'Decision Memorandum' of September 2, 2022, Adjustment Period Waiver of Section, Build America, Buy America Act, 2021 for SRF Projects that have Initiated Design Planning funding. BIL and/or SRF Erick Worker CDPHE recommended Mardi to send him the updated PER, ER, and contracts with SMA. Hopefully, the funds would be in grant form. Reimbursement would be
 - c) From the Board Members: Board members received a copy of the request for a well drilling application approval. Requestee lives in Marvel. We have no proposed lines in the area. Board recommends that the requestee seek a permit since no LPWWA lines are in the area of Marvel. Mardi will respond to requestee and Jeff Titus at the State.
 - d) Barb is attending the Water Hauler Seminar on Zoom tomorrow in preparation for having our fill station up and running. Deb attended the Water Law in a Nutshell Seminar in October on behalf of LPWWA. Deb will be reimbursed for the cost of the seminar. Frank connected with neighbor, Gabe Watkins, on a cistern project and discussed the appreciation for having the system water even at the \$175 per month.
 - e) Guests time limit three minutes: NA
- 8) Minutes Approval
 - a) Approval of meeting minutes of: September 14, 2022, and October 10, 2022: A **MOTION** was made by Deb to accept both sets of minutes; second by Paul; all approved.
- 9) Financial reports
 - a) Consent Agenda: \$30,368 is total, no spreadsheet was available on the board drive. Mardi made a **MOTION** to approve the consent agenda; second by Deb; all approved.
 - b) Bills not in consent agenda: reviewed each; A **MOTION** was made by Deb to accept the four invoices on the board drive not in the consent agenda as presented; second by **Mardi**; all approved.
- 10) New and Old Business Tabled
 - a) Policy for Division of Water Resources re: well restrictions within Service Area Doug and Frank: maybe need definitions and a matrix, maybe don't quote as a "district" only as an "authority". Barb will work on a checklist/matrix for helping in our review. Doug and Frank will add definitions.

- b) Paul Gray reappointment and Doug Mize reappointment: Paul has decided against reappointment by the La Plata Water Conservation District due to health issues and will be leaving the Board around the first of the new year. He informed LPWCD to look for new potentials. Mardi stated that Wanda Cason is interested and submitted a letter to LPWCD. Mardi commented that LPWCD posted an advertisement to the newspaper. Doug submitted a request for reappointment via email with full notification of desire after tonight's meeting.
 - c) R&Rs recommendation draft on drive up for approval (had been previously tabled due to lack of quorum): Doug will look at Table of Contents for matching context to individual paragraphs. Board to review and approve at next meeting.
- 11) Executive Session for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to § 24-6-402 C.R.S. Mardi made a **MOTION** to enter the executive session for discussions of contract negotiations at 8:28 pm; second by Paul: all approved. Executive session ended at 9:04pm. No issues were moved on.
- 12) Other Business:
- a) Create a task list at the December meeting for our attorney and Doug will set up an RFP for sitework that we can approve.
 - b) Next meeting date: December 14, 2022

Adjourned at 9:10 pm by a **MOTION** made by Deb; seconded by Barb; all approved.

Respectfully submitted by:



Barb McCall
LPWWA Board Secretary