

**MINUTES FOR THE MEETING
FOR THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a meeting Wednesday, September 14, 2022, at 6:30 p.m. at the Hesperus Fire Station, located at 22868 Highway 140, Hesperus, CO 81326, or via FreeConferenceCall.com. In attendance were: Mardi Gebhardt, Barb McCall, Paul Gray, Dev Flick, Aaron Preator, Frank Smith, Kevin Mallow, Doug Mize, Dave Marsa, Archie House Jr.

- 1) Call to Order by Mardi at 6:35pm. Quorum was met.
- 2) Roll Call: see above
- 3) Approve Agenda: A **MOTION** was made by Deb to approve agenda; Paul seconded; all approved.
- 4) New business:
 - a) Website: Mardi has contacted Lindsey regarding the website not being online. Lindsey to rectify and contact Mardi.
- 5) Site(s)
 - a) Office update progress: Nolan has put up paneling in south interior and is now working on north. Trim will be started soon. Painting paneling an option to brighten things up. Button up now so can get the final electrical inspection.
 - b) Next steps: Test for HVAC is scheduled for on September 21st per Deb.
 - c) Operator's Report: Business as usual. LDWA has violations for not having a certified operator, so they are working on getting that rectified. Kevin asked if we are supposed to notify our customers since LDWA notified theirs, and we are down the line. No notification was received from CDPHE. No fines are assessed if they are working towards certification. Dave stated no PRV valves or meters have been received yet; still on order. Cugnini/ Sale Barn is getting ready to hook into system. Several transfers are happening due to recent sales in the area.
 - d) Phase 0: O&M committee has not met yet, but Kevin will contact committee. Dave will need to call Jim Formea with BOR to unlock the gates in order to pick up the culverts. Kevin and Dave will proceed with logistics.
 - e) Intake Building: Site clean-up and gutter extension attachment needs repair; also, we have a dead tree to remove at NW corner of building, and one near transformer needs removal. We do not need permission to remove dead trees from our lease area. Kevin will inform Jim Formea tomorrow regardless.
- 6) Phase 2
 - a) Letter to Phase 2 area and new campaign for commitments: letter draft #3 is on drive and in email. We should recommend \$500 commitment, not requesting an additional \$500 from existing interested parties. Letter regarding tap interest is on hold as well until we receive the meters on order.
 - b) Fill Station Design change: as a recommendation by Dave, our Operator, we need to consider a \$7750 valve to sidestep a water hammer when a customer shuts off the valve. We also need to upgrade the valves on the quote by \$2500 for top and side feeds hookups. PRVs do not close fast enough without extra protection. We built the system for fire flows so this will help with that too when the lines are flushed. A **MOTION** was made to have Mardi proceed to accept the upgrade on the contract with Flowpoint by Deb; second by Barb; all approved.
 - c) Criteria for LPC for funding: Draft is up on Drive, Barb submitted information to Mardi for inclusion, budget still needed, funding won't be in until end of the year, but need shop drawings to review.
 - d) PR Committee: New letter announcement for fill station-celebration of two years operation; need to wait until have shop drawings.
- 7) Comments and Communications
 - a) Mardi stated that the Water '22 Southwest Basin Mini tour: Mardi went with Ed Tolen starting at intake structure.
 - b) Guests time limit three minutes: not applicable
- 8) Minutes Approval
 - a) Approval of meeting minutes of August 10, 2022; A **MOTION** was made to approve the minutes by Frank; seconded by Paul; all approved.
- 9) Financial reports
 - a) P&L Report & Accounts Receivable: Deb reported documents on Drive for review. We will present the budget at the meeting on October 12th and have the hearing on November 9th at the regular meeting. Some customers still not paying, problems with renters.
 - b) Consent Agenda: see attached below
 - c) Bills not in consent agenda: Canyon Construction (for road improvements)
 - d) ALP water purchase: Mardi spoke with Amy for documents. May need to have ALPWCD file it at clerk's office. Deb will check into it. Amy is drafting documents to collect the bond against the incompleteness by Williams.
 - e) Budget Scheduling: Draft presentation at the regular meeting of October 12th; Budget Hearing at the November 9th regular meeting.
- 10) Old Business
 - a) Policy for Division of Water Resources regarding well restrictions within Service Area: Frank working on research and policy forthcoming.
 - b) New business: None
 - c) R&Rs recommendations: Draft on drive, tabled the approval for a few more minor changes; nothing substantial.
- 11) Executive Session for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to *§ 24-6-402, C.R.S: not applicable.*
- 12) Next meeting dates: Board meeting budget presentation October 12, 2022. Other meetings: November 9th (Budget Hearing presentation) and December 12th (regular meeting). A **MOTION** to adjourn the meeting at 7:59pm was made by Deb; seconded by Barb; all approved.

Respectfully submitted by:

Barb McCall 
LPWWA Board Secretary

	No.	Amount
FCC		\$3.00
Google Play		\$1.99
ViaSat	Aug	\$60.48
ViaSat	Sept with over use split LD same as LPEA	\$75.48
Verizon		\$26.84
CenturyLink	set up and August	\$438.70
USDA P&I		\$9,337.00
Reserve		\$1,085.00
Lake Durango	July 2 Aug 1	\$6,717.08
Lake Durango	Aug to Sept	\$6,679.24
LPEA Intake	2022 Demand Charge: Hour Ending 08/01/2022 4PM split 80/20	\$2,524.00
LPEA Booster	2022 Demand Charge: Hour Ending 08/25/2022 5PM split 80/20	\$1,434.00
LPEA Tank_Vault		\$37.10
LPEA Office		\$26.53
CW&LL		\$0.00
Haynie	Final Audit bill their travel	\$1,000.00
Metron	antenna 35940	\$157.82
Metron	Verizon renewal	\$50.00
Green Ana		\$352.00
A to Z Electric		\$0.00
ASAP	August	\$1,271.52
Reimbursements	Barb McCall, Tile test	Business Operations
Honest Design Co. aka Creative Edge		
Utility NCC	222080868	\$16.90
Waste Management WM	7/31 to Sept 30th 2022 two months due 9/30th	\$130.49
SW Waste Water	3338	\$3,020.00
CDPHE		
KSS Enterprise	liquid Cholrine that Logan bought years ago 7056	\$143.10
Home depot receipt	electical box extenders	\$41.87
Home depot receipt	Printer ink	\$96.98
Home depot receipt		
Home depot receipt		
Home depot receipt		
Home depot receipt		
Home depot receipt		
Home depot receipt		
Home depot receipt	plumbing supplies	\$328.01
Office Depot	Printer ink	\$96.68
Receipt Floor Trader		
		\$35,151.81

