

**LA PLATA WEST WATER AUTHORITY  
BOARD OF DIRECTORS**

**Meeting Minutes for August 20, 2018**

- 1) Call to Order – Meeting was called to order at 6:32pm. Board members in attendance were: Ken Spence, Deb Flick, Bernadette Cuthair, Paul Gray, Mardi Gebhardt, Kevin Mallow, Roy Horvath, and Frank Smith. Others in attendance were Kristi Brunner with Bartlett & West via phone.
- 2) Approve Agenda- 1 addition to agenda, a letter from Laura Span with ALP for an extension for the water agreement for one year. Kevin asked about additional funding request. Ken said it will be covered under item 3&4 below. Agenda approved by all.
- 3) Update on Phase 1 funding-Mardi, Bernadette and Ken met with Duane Dale last Wednesday. Sounded positive for getting additional funding (possibly grant funding). Very much in favor of awarding the bid 1 schedule 1, then go for a cost overrun for the remainder that we need for the tank. \$750,000 is the additional amount we will seek. Duane stated that the additional funds to Bartlett & West should have more detail what is included in the additional funds request. The gamble is if we award for the pipeline but cannot fund the tank and the type of funding may or may not be grant or loan. Duane is currently working on the paperwork for the cost overrun and Ken has signed that. September 30, 2018 is the end of the fiscal year. We reduced the original bid amount by 300,000. The total amount of the \$4,426,000 of the project for just the pipeline, our contribution is 1,162,000. Pipe system is not designed to be ran without the tank. So putting in the pipe without having the tank can be problematic.

Negotiation piece appeared to Duane as if it was a duplication of efforts and LPWWA needs to justify the expense.

3,550,645.72

325k contingency

486k engineering fees

Interest 41,270

Tank site

Legal

Bernadette asked Kristi-how many people can be supported by the project without the tank- the answer is 72 or half of the current water users. We would still be delivering water, Duane has questioned whether the tank is needed at this time. Kevin asked Bernadette if Duane's advice has worked for all of her dealings with USDA and she said yes it has worked.

Kevin brought up the fact that the forest fires have put us on the radar for drought and the folks back in Washington know we need help for water projects. So the timing may be good to move forward.

Paul asked if there is a reason not to move forward and award the contract. Kristi replied that there may be some unforeseen costs that will arise during construction.

- 4) Award contract for Phase 1 Schedule 1 only-Frank made a motion to accept the B&W recommendation to award contract 2018-1 for the pipeline construction and approve change order #1 which removes the storage tank and reduces the bid amount of the contract to \$3,250,141. Bernadette seconded the motion. Roy asked how likely they are going to want to get stockpiled material payment up front. Frank replied that the stockpiled material will only be a portion of the unit prices in the bid schedule and not the entire bid price, so they won't be able to claim the full bid price amount, and we should demand that if they want to claim stockpiled material that the materials be onsite. Unanimously approved.
- 5) Screen Contract extension vote-Ken explained that he does not have an extension request yet but forecasts a need for this. LDWA money is gone at the end of the year so we have to have the screens installed before the end of the year. Mid-September is the delivery date for the screens and we would expect them to be installed within a month. So that closeout of the contract can take place prior to the end of year. Frank made a motion



to give Ken the authority to sign a change order request to extend the screen installation contract to the end of October for completion of the work and contract closeout, Kevin seconded the motion, unanimously approved.

- 6) Amendment 4 for B&W approval- Duane has requested justification for the \$35k for negotiations and restructuring the contract to bid the tank separately. Kevin made a motion to rescind the approval to fund the additional \$35,000 for exhibit K amendment #4 to Bartlett & West. Paul seconded the motion, unanimously approved.

Deb moved that we give Ken the authority to sign exhibit k, Amendment 4 with B&W upon concurrence from USDA. Kevin seconded the motion which was unanimously approved.

- 7) Water Resources & well drilling- Ken called water resources and discussed how we handle the well permit applications in Phase 1. They stated we just needed to tell him what we want to do.
- 8) Grants ALPWCD & SWCD- we have opportunity to seek grants for manager position from ALP. Roy is working through the grant application Mardi submitted previously. We are considering seeking funds from SWCD for a fill station. Kevin asked what kind of restrictions they would allow us to put in the agreement for water use.
- 9) Adjourn-8:26pm

Next LPWWA Board meetings – September 12 & October 10, 2018

*This Agenda may be amended prior to the meeting as allowed by law. The most current agenda will be posted on the Board's website at <http://lpwwa.org/agendas.php>. Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. It is anticipated that any marked (\*) agenda items may be discussed in Executive Session and acted on by the Board at this meeting. Any action taken by the Board will occur in regular session, open to the public. The Board may address the agenda in any order to accommodate the needs of the Board and the audience.*

Minutes as Reported by Frank Smith, LPWWA Substitute Secretary  
Frank Smith

Approved on