

**MINUTES FOR THE MEETING
OF THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a meeting on Wednesday, March 8th, 2023, at 6:30 p.m. at 555 County Road 122, Hesperus, CO 81326, and via FreeConferenceCall.com. In attendance were Mardi Gebhardt, Barb McCall (via Telecon), Deb Flick, Frank Smith, Doug Mize, Kevin Mallow, Dave Marsa (SWWS), Wanda Cason, Pete Nylander (SUIT Water Resources Division), Bernadette Cuthair (UMUT).

- 1) Call to Order by Mardi Gebhardt at 6:33pm
- 2) Roll Call: see list above.
- 3) Approve Agenda: Additions include 7C - Depreciation and audit, 7D – ALP Water {Purchase}. A **MOTION** to approve the agenda as amended was made by Kevin; seconded by Frank; all approved.
- 4) Ongoing Operations and Business
 - a) Operator’s Report: Dave reported that five meter pits have been installed, but they didn’t arrive with lids which will be an additional \$1700. A couple of leaks showed up on customers’ side of the meter.
 - b) Fill Station: A concrete footing has been placed, and several trenches for electric have been excavated.
 - c) Phase 0 O&M Committee Report: Kevin reported that they had a meeting and covered the operating agreement for duties of each entity. Working on a spreadsheet to see current items listed versus what the manual calls for, and fixed and variable costs. Doug will need some expenses from accounting to include in the spreadsheet. Reports will need to be done regularly to the tribes. Utilities, both fixed and variable were cited. Doug made a **MOTION** to extend the fill station contract to April 30, 2023; seconded by Frank; all approved.
- 5) Comments and Communications
 - a) Report From the Board Members: Mardi reported some transfers that are occurring, email from Keith Moore with Canyon Construction for help on William’s deficit, and Barb spoke to Michael Rosenberg about status. Deb spoke to a gal from Express Employment about full-time and part-time job help when we get to that point.
 - b) Guests time limit three minutes: no guests in attendance
- 6) Minutes Approval
 - a) Approval of minutes from February 8, 2023, meeting: A **MOTION** to approve the agenda as presented was made by Frank; seconded by Deb: all approved.
- 7) Financial reports
 - a) Consent Agenda: See attached items. ASAP billing will be added next month. The SWWS invoice was not included in the consent agenda. A **MOTION** was made to approve the consent agenda was made by Doug; seconded by Kevin; all approved. Deb made a **MOTION** to include SWWS \$8,798.00 invoice; seconded by Doug; all approved.
 - b) Quarterly budget report: Deb will upload to Drive. Budget will be reported quarterly.
 - c) Depreciation and audit: New auditor does not do depreciation, so we need to provide the depreciation which does include the intake structure. Straight-line table would be used. Deb will take this duty based on a 40-year loan amount and will contact the insurance company. Audit will commence in April or May. The bulk of work that the old auditor was going to charge an extra \$2000 is not able to be tackled by Amanda now as it will involve too many hours for her. Mardi will take it back to the original auditor and ask about the depreciation also.
 - d) ALP Water Purchase extension: Bruce contacted Mardi about the invoice for this year’s purchase, estimated \$173K for 50 acre-feet. Kevin wants to know if it’s “river water” or “stored water”. Discussion about pumping times, storage pools, electricity, sharing the pass through pumping with LDWA. Funds are not in our accounts for this purchase at this time, so we may need to ask for an extension, while we look for funding. Wanda will contact Senator Bennett’s office. Mardi will discuss with Gene Bradley.
- 8) New & Old Business (previously tabled)
 - a) Bulk Water Fill Station establishing operations documentations and pricing: tabled.
 - b) Policy for Division of Water Resources re: well restrictions within Service Area final version: tabled.
 - c) Letter to Phase 2 area and new campaign for commitments: tabled.
 - d) R&Rs cover page and final: Barb will send to Doug.
 - e) Seeding for spring, bid process: Mardi drafted a letter to the Ph. 1 subscribers and will get it out via email and hardcopy.
 - f) Next year’s purchase of ALP water (table) Wait to hear Attorney’s report (checking with Gene for date of renewal): tabled.
- 9) Other Business
 - a) Other: none

- b) Executive Session 24-6-402(4)(f) C.R.S. concerning personnel matters and negotiations. A **MOTION** was made by Frank to enter executive session; seconded by Deb; all approved. Entered at 8:17pm. Exited at 8:39pm
- c) Set next meeting date: Board meeting: April 12, 2023
- d) Adjourned at 8:41pm.

Respectfully submitted by:

Barb McCall
LPWWA Board Secretary

La Plata West Water Authority	
Expenses by Vendor Summary	
February 3 - March 6, 2023	
	Total
Bill.com	100.63
Century Link (Lumen)	125.75
Free Conference	3.00
Google Play	29.99
Intuit	85.00
Lake Durango Water Authority *	6,268.61
LPEA 2018011900	857.00
LPEA 2018012100	549.00
LPEA 2019042000*	68.65
LPEA 2021030600	201.62
Southwest Water Conservation District	110.40
SW Wastewater Services Inc.	2,540.00
UNCC	12.90
USDA Rural Development	3,404.77
Verizon Wireless	27.01
Viasat (auto pay)	60.48
Pre-Paid-Insurance expense not a payment	877.00
TOTAL	\$ 15,308.91